



Phone: 303-919-7665 or 720-338-3607
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www.mydjandcompany.com

EVENT PLANNER

During the course of your party we might include some of the following Events.. Please circle or highlight in the events you wish to have. Please send or email this information back to us at least two weeks before the Date of your Event.

How would you like to be announced:

Will there be a Designated _____ Cocktail time/ _____ Dinner time (List times in Applicable Categories)

Please highlight or circle the type(s) of music you prefer played during your Event. (OK) to circle more than one.

- Top 40** **Classic Rock** **Motown** **Disco** **Country** **50's & 60's**
- Big Band (during dinner)** **Soft Rock/Pop** **70's** **80's** **90's**
- Polka** **Other** _____

Post dinner Activities – (Recommended “Order of Events” for best results): _____ Toast(s) _____ Cutting The Cake
Song: Please circle one... “Cut The Cake” or “ _____ Other

First Dance: _____
Second Dance: _____
Others: _____

I would like my DJ to maintain a Professional Demeanor and ...

- _____ Be quiet and reserved and do minimal talking
- _____ Be fun and do moderate amounts of talking
- _____ Be fun and Energetic and the Life of the party!
- _____ I would like my DJ to be Interactive with my guests, organize group activities and help to get my guests involved.

Please check or circle the activities you prefer: _____ DJ Discretion _____ Request Only

- Electric Slide** **YMCA** **Cha Cha Slide** **Step Dance** **Chicken Dance** **Cupid**
- Shuffle** **Country Slide** **Other** _____

Types of music not to be played (even by request) _____

Song choice for last song of the evening _____

May the DJ plan on eating at your reception? _____ Yes _____ No

If you have any Special Events , Song Requests or Special Concerns the DJ should know about, please list them on a separate sheet of paper and send it back with this sheet. It is our intention to make your party as enjoyable and memorable as possible for everyone!

-TIPS ARE APPRECIATED-